**Minutes**

**Clay County Children’s Service Fund**

**Board Meeting**

**January 17, 2024**

**The Board of Directors of CCCSF** met on January 17, 2024 at 8:30 a.m. at 7001 North Locust, Suite A-100, Gladstone, Missouri, 64118. Virtual attendance was also available for attendees.

Present members included: Ken Honeck, Chair; Pastor Robert Franseen, Vice Chair; John McGovern, Secretary; Deb Hermann; Ed O’Herin; Nic Riesenberg; Rick Jones; and Kelly Kobylski

Excused: Bruce Culley

**Also Present were:**

Kathy Macken – Executive Director, Clay County Children’s Services Fund

Peggy Nichols – Executive Assistant, Clay County Children’s Services Fund

Afton Baxter– Greater Kansas City Community Foundation staff

Jamie Musil – Greater Kansas City Community Foundation staff

Roshan Dasari – Excelsior Springs Hospital

Kristen DeHart – Excelsior Springs Hospital

Brenda Wilzbach – Excelsior Springs Hospital

Susan Kirby – Excelsior Springs Hospital

Brittany Semsch – Beacon Mental Health

Janice Storey – Beacon Mental Health

Elizabeth Stanford – Beacon Mental Health

Heather Heaster – Crittenton Children’s Center

LeAnn Keck – Crittenton Children’s Center

Susan Bartlett – North Kansas City Public Schools

Jessica Meisenheimer – Liberty Public Schools   
Sonya Swenson – Liberty Public Schools

Denise Harwood – Smithville Public Schools

Julia Mees – Excelsior Springs SAFE

Jocelyn Mourning – The Family Conservancy

Cindy Lynn – Kansas City Hospice & Palliative Care

Julie Youngers – Mattie Rhodes Center

Barbara Patrick – Easterseals

Dennis Meier – Synergy

Cassidy Collins – Synergy

Caroline Kull – Ability KC

Becky Poitras – Metropolitan Lutheran Ministries

Natasha Lehman – Northland Early Education Center

Gwen O’Brien – Feed Northland Kids

Pearlena Campbell – Hillcrest Transitional Housing

**Call to Order**

Ken Honeck called the meeting to order at 8:30 a.m.

**Roll Call**

John McGovern then called the roll. Bruce Culley was excused. All other members of the board were present.

**Approve/Amend Agenda Items**

The board reviewed the agenda for the January 17, 2024 meeting. Rick Jones moved to approve the agenda. Kelly Kobylski seconded the motion and the board voted in favor 8-0.

**Visitor Introductions**

Ken Honeck welcomed in-person and virtual visitors to the meeting.

**Approval of Minutes**

John McGovern made a motion to approve the minutes from the December 13, 2023 meeting. Nic Riesenberg seconded the motion and the board voted in favor 8-0.

**Finance Report**In lieu of Bruce Culley, Ken Honeck gave an overview of the financial report for December 2023. The total fund balance as of December 31, 2023 was $12,875,464.29 with $15,291,720.72 in total grants committed. Revenue in December 2023 totaled $1,042,720.57 and expenses totaled $1,118,493.51 for a total net operating revenue in December 2023 of ($75,772.94). Sales tax revenue in December 2023 totaled $1,010,321.17, an 8.61% decrease compared to December 2023. With a motion by Ken Honeck and a second by John McGovern, the board voted to approve the financial report as presented 8-0.

**Executive Director’s Report**

Kathy Macken shared that all agency audits have been completed, apart from Liberty Public Schools, which will be completed by January 31. A final report will then be provided to the board pending review.

Next, Ms. Macken shared that focus group participants have completed the survey created by the strategic planning committee and she will be meeting with Porchlight Insights to discuss the results on February 6.

Ms. Macken then shared that she met with The Family Conservancy regarding their play therapy services. She has requested a report detailing the impact of the budget reduction.

Finally, Ms. Macken shared an update on North Kansas City Public Schools’ Mentoring Program, specifically regarding their interest in using Youth Guidance’s Becoming a Man and Working on Womanhood mentoring programs. NKCPS is in the process of ensuring they are evidence-based programs and hopes to pilot the program at the middle school level.

**Action Items**

Next, in lieu of Bruce Culley, Kathy Macken presented the proposed 2024 budget for the Clay County Children’s Services Fund. With a motion by Ken Honeck and a second by Deb Hermann, the board voted to approve the 2024 budget as presented 8-0.

Next, Pastor Robert Franseen presented the slate of officers for 2024 on behalf of the Nominating Committee. All current officers indicated they would like to continue to serve in 2024 and no other nominations were received. The current slate of officers for 2024 is outlined in the table below.

|  |  |
| --- | --- |
| **Officers** | |
| Kenneth Honeck | Chair |
| Pastor Robert Franseen | Vice Chair |
| John McGovern | Secretary |
| Bruce Culley | Treasurer |

With a motion by Deb Hermann and a second by Kelly Kobylski, the board elected the 2024 slate of officers as presented 8-0.

**Excelsior Springs Hospital Presentation**  
The board invited Kristen DeHart, Roshan Dasari, Brenda Wilzbach, and Susan Kirby from Excelsior Springs Hospital to present on the organization’s programs. Specifically, they highlighted their outpatient clinical services, which are team-based, comprehensive, and collaborative. Support from the CSF helped Excelsior Spring Hospital to hire more staff and see more patients. Their future goals include providing additional resources for children through recruitment, partnering with Excelsior Springs School District to provide group therapy, and continuing system integration. Following the presentation, Kristen DeHart, Roshan Dasari, Brenda Wilzbach, and Susan Kirby answered questions from the members of the board.   
  
**Other Business**The 2024 Holiday Schedule was presented to the board for their review. The board discussed moving the June 19, 2024, board meeting to an earlier or later date due to the holiday. Additionally, the second strategic planning board workshop will be held on March 11, 2024 and confirmation will be sent via email to all board members.   
  
**Next Meeting**  
The next Board of Directors meeting is to be held on February 21, 2024.  
  
**Adjournment**  
Pursuant to RSMo 610.021(13), the board went into a closed session to discuss personnel issues. Ken Honeck made a motion to go into closed session. Pastor Robert Franseen seconded the motion and the board voted in favor 8-0. Visitors were excused from the meeting at 9:25 a.m.

Roll was called at 9:28 a.m. for the closed session.  Present were Ken Honeck, Pastor Robert Franseen, John McGovern, Rick Jones, Nic Riesenberg, Kelly Kobylski, Deb Hermann, and Ed O’Herin. At 9:40 a.m., John McGovern moved to return to open session. Pastor Robert Franseen seconded the motion and the board voted in favor 8-0.

In open session, John McGovern made a motion to adjourn the meeting. Nic Riesenberg seconded the motion, and the meeting was adjourned at 9:41 a.m.

Respectfully submitted,

Jamie Musil

Greater Kansas City Community Foundation