

**Minutes
Clay County Children's Service Fund
Board Meeting
December 13, 2023**

The Board of Directors of CCCSF met on December 13, 2023 at 8:30 a.m. at 7001 North Locust, Suite A-100, Gladstone, Missouri, 64118. Virtual attendance was also available for attendees.

Present members included: Ken Honeck, Chair; John McGovern, Secretary; Bruce Culley; Ed O'Herin; Nic Riesenber; Rick Jones; and Kelly Kobylski

Excused: Pastor Robert Franseen and Deb Hermann

Also Present were:

Kathy Macken – Executive Director, Clay County Children's Services Fund
Peggy Nichols – Executive Assistant, Clay County Children's Services Fund
Jamie Musil – Greater Kansas City Community Foundation staff
Shaney Othic – Northland Therapeutic Riding Center
Elizabeth Stanford – Beacon Mental Health
Brittany Semsch – Beacon Mental Health
Laura Bruce – Beacon Mental Health
Janice Storey – Beacon Mental Health
Dan Wartick – Beacon Mental Health
Diana San Roman – Boys & Girls Clubs of Greater Kansas City
Cindy Lynn – Kansas City Hospice & Palliative Care
Julie Youngers – Mattie Rhodes Center
Amy Gorton – Easterseals
Dennis Meier – Synergy
Joseph Jefferson – Ability KC
Becky Poitras – Metropolitan Lutheran Ministries
Casey Thomas – The Family Conservancy
Sonya Swenson – Liberty Public Schools
Natasha Lehman – Northland Early Education Center
Gwen O'Brien – Feed Northland Kids
Pearlena Campbell – Hillcrest Transitional Housing

Call to Order

Ken Honeck called the meeting to order at 8:30 a.m.

Roll Call

John McGovern then called the roll. Pastor Robert Franseen and Deb Hermann were excused. All other members of the board were present.

Approve/Amend Agenda Items

The board reviewed the agenda for the December 13, 2023 meeting. Nic Riesenber moved to approve the agenda. Bruce Culley seconded the motion and the board voted in favor 7-0.

Visitor Introductions

Ken Honeck welcomed in-person and virtual visitors to the meeting.

Approval of Minutes

John McGovern made a motion to approve the minutes from the November 15, 2023 meeting. Nic Riesenberg seconded the motion and the board voted in favor 7-0.

Finance Report

Bruce Culley gave an overview of the financial report for November 2023. The total fund balance as of November 30, 2023 was \$12,951,237.23 with \$20,550,582.49 in total grants committed. Revenue in November 2023 totaled \$978,415.14 and expenses totaled \$2,453,618.15 for a total net operating revenue in November 2023 of (\$1,475,203.01). Sales tax revenue in November 2023 totaled \$947,453.65, an 11.74% increase compared to November 2022. With a motion by Ken Honeck and a second by Nic Riesenberg, the board voted to approve the financial report as presented 7-0.

Executive Director's Report

Ms. Macken shared that QuickBooks lost access to a few accounts and a deposit including funds from two CDs was not recorded properly. These issues are now resolved.

Next, Ms. Macken shared that following strategic planning, focus group participants have been contacted and a schedule has been developed. Additionally, all survey questions have been finalized and all agency staff are invited to participate in the survey. She also shared that several agency audits have been completed, with a final report to be provided to the board by January 15, 2024.

Finally, Ms. Macken shared an update regarding the school-based service grants, which included that many districts are struggling with a lack of play therapists.

Action Items

Next, adjustments to the CSF's 2023 budget were presented to the board for review. A total of \$10,000 originally budgeted for contingencies was not spent during 2023. Budget items needing adjustments were an additional \$7,000 for the audit and \$3,000 for salaries. With no adjustments needing to be made to the total budget due to the contingency, the 2023 budget totaled \$446,091.61. With a motion by Bruce Culley and a second from Ken Honeck, the 2023 budget adjustments were approved as presented.

The 2024 Healthcare Plan for CSF staff was presented to the board for review. Ken Honeck made a motion to approve the 2024 Healthcare Plan as presented. Kelly Kobylski seconded the motion and the board voted in favor 7-0.

Next, Ken Honeck presented the slate of officers for 2024 on behalf of Pastor Robert Franseen and the Nominating Committee. All current officers indicated they would like to continue to serve in 2024 and no other nominations were received. The current slate of officers for 2024 is outlined in the table below with a formal vote expected to take place in January. Those interested in serving as officers should contact Pastor Robert Franseen.

Officers	
Kenneth Honeck	Chair
Pastor Robert Franseen	Vice Chair
John McGovern	Secretary

Bruce Culley	Treasurer
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Additionally, there will be vacant committee positions on the Personnel and Board Development committees in 2024. Board members with interest in joining committees may contact Ken Honeck.

Discussion Items

A 2024 board meeting schedule was presented. All meetings will be scheduled for the third Wednesday of each month, apart from December 2024 which is scheduled for the second Wednesday of the month.

Beacon Mental Health Presentation

The board invited Elizabeth Stanford, Laura Bruce, and Brittany Semsch from Beacon Mental Health to present on the organization's programs. One of their successes includes the Youth with Vision program, which is a youth advisory council that talks with state legislators about the dangers of vape use. They also provide youth crisis and psychiatric services, including offering family support providers and an Enhanced Care Pathways (ECP) program, which provides wraparound services for emotional regulation. Finally, their school-based team has served over 1,000 youth in Clay County by providing individual, family, and expressive therapies for students. Following the presentation, Elizabeth Stanford, Laura Bruce, and Brittany Semsch answered questions from the members of the board.

Other Business

John McGovern reminded the board to complete their yearly executive director evaluations.

Next Meeting


The next Board of Directors meeting is to be held on January 17, 2024.

Adjournment

With a motion from Ken Honeck and a second from Nic Riesenberg, the meeting was adjourned at 9:37 a.m.

Respectfully submitted,
Jamie Musil
Greater Kansas City Community Foundation

Board approved January 17th, 2024

	John McGovern	Secretary	1-17-2024
Signature	Printed Name	Title	Date