

Minutes
Clay County Children's Service Fund
Board Meeting
November 15, 2023

The Board of Directors of CCCSF met on November 15, 2023 at 8:30 a.m. at 7001 North Locust, Suite A-100, Gladstone, Missouri, 64118. Virtual attendance was also available for attendees.

Present members included: Ken Honeck, Chair; Pastor Robert Franseen, Vice Chair; John McGovern, Secretary; Deb Hermann; Ed O'Herin; Nic Riesenber; and Rick Jones

Excused: Bruce Culley and Kelly Kobylski

Also Present were:

Kathy Macken – Executive Director, Clay County Children's Services Fund
Peggy Nichols – Executive Assistant, Clay County Children's Services Fund
Afton Baxter – Greater Kansas City Community Foundation staff
Jamie Musil – Greater Kansas City Community Foundation staff
Caroline Kull – Ability KC
Brittany Semsch – Beacon Mental Health
Elizabeth Stanford – Beacon Mental Health
Janice Storey – Beacon Mental Health
Diana San Roman – Boys & Girls Clubs of Greater Kansas City
Heather Heaster – Crittenton Children's Center
LeAnn Keck – Crittenton Children's Center
Ryan Pankiewicz – Crittenton Children's Center
Amy Stoll – Down Syndrome Innovations
Victoria Campos – Easterseals
Amy Gorton – Easterseals
Julia Mees – Excelsior Springs SAFE
Kim Curtis – Excelsior Springs School District
Carrie Flagg – Hillcrest Transitional Housing
Jessica Meisenheimer – Liberty Public Schools
Julie Youngers – Mattie Rhodes Center
Becky Poitras – Metropolitan Lutheran Ministries
Susan Bartlett – North Kansas City Schools
Shaney Othic – Northland Therapeutic Riding Center
Cassidey Collins – Synergy Services
Dennis Meier – Synergy Services
Jocelyn Mourning – The Family Conservancy

Call to Order

Ken Honeck called the meeting to order at 8:30 a.m.

Roll Call

John McGovern then called the roll. Bruce Culley and Kelly Kobylski were excused. Deb Hermann was not present at the time of roll call. All other members of the board were present.

Approve/Amend Agenda Items

The board reviewed the agenda for the November 15, 2023 meeting. Nic Riesenbergh moved to approve the agenda. Rick Jones seconded the motion and the board voted in favor 6-0.

Visitor Introductions

Kathy Macken welcomed in-person and virtual visitors to the meeting.

Approval of Minutes

John McGovern made a motion to approve the minutes from the October 18, 2023 meeting. Nic Riesenbergh seconded the motion and the board voted in favor 6-0.

Deb Hermann joined the meeting following the approval of minutes.

Finance Report

In Bruce Culley's absence, Ken Honeck gave an overview of the financial report for October 2023. The total fund balance as of October 31, 2023 was \$14,426,440.24 with \$18,773,126.53 in total grants committed. Revenue in October 2023 totaled \$980,561.60 and expenses totaled \$228,638.60 for a total net operating revenue in October 2023 of (\$751,923). Sales tax revenue in October 2023 totaled \$961,855.52, a 6.61% decrease compared to October 2022. With a motion by Pastor Robert Franseen and a second by John McGovern, the board voted to approve the financial report as presented 7-0.

Executive Director's Report

Kathy Macken shared that internal control questionnaires for the 2022 Financial Audit have been completed, and a draft report was reviewed with corrections submitted.

Additionally, hard copies of the 2022 Impact Report were mailed to Clay County Commissioners, Aldermen, Board of Trustees, Council Members, and Mayors of all municipalities in Clay County. They will be distributed at all chamber, coalition, and networking events.

Next, Ms. Macken shared that the CSF is transitioning to an accrual basis for accounting and financial reports will be presented on both a cash and accrual basis. It is anticipated that the conversion process could span 6 months.

Finally, she shared an update on the Strategic Planning project. PorchLight was provided with contact information for grantees and the health department for participation in focus groups. They were also given links to area surveys and data sources to evaluate trends in the community. Finally, the Board had a strategic planning workshop to prioritize funding initiatives and revise the mission statement.

Action Items

Next, the board reviewed the 2022 Financial Audit. Ken Honeck shared that there were no significant issues found by Marr and Company. Recommendations from the auditors included the development of an audit procedure manual, ensuring that the check stock is always locked, and switching accounting from a cash basis to an accrual basis. With a motion from Ken Honeck and a second from Pastor Robert Franseen, the board voted 7-0 to approve the switch to an accrual basis for accounting purposes. John McGovern moved to approve the 2022 Financial Audit as presented. Nic Riesenbergh seconded the motion and the board voted in favor 7-0.

Excelsior Springs School District Presentation

The board invited Christen Everett from Excelsior Springs School District to present on the district's programs. Excelsior Spring School District partners with Beacon Mental Health, Synergy Services, and others to provide services such as individual and group therapy, expressive therapy, case management, and prevention services. One of their recent successes has been the implementation of district-wide positive behavior interventions and support in partnership with the Kansas City Regional Professional Development Center. The district also launched the Possibility Project, a group of students promoting high self-efficacy and mental health coping skills amongst their high school peers. Following the presentation, Dr. Everett answered questions from the members of the board.

Other Business

Ken Honeck suggested that a certificate of deposit (CD) valued at \$240,000 be invested at 5.5% with Hawthorn Bank. He shared that there are plans for an eventual location in Clay County. Deb Hermann made a motion to invest \$240,000 into a ten-month CD with Hawthorn Bank. John McGovern seconded the motion and the board approved 7-0.

Next Meeting


The next Board of Directors meeting is to be held on December 13, 2023.

Adjournment

With a motion from Pastor Robert Franseen and a second from John McGovern, the meeting was adjourned at 9:33 a.m.

Respectfully submitted,
Jamie Musil
Greater Kansas City Community Foundation

Board approved December 13th, 2023

	John McGovern	Secretary	12-13-2023
Signature	Printed Name	Title	Date