

**Minutes
Clay County Children's Service Fund
Board Meeting
September 20, 2023**

The Board of Directors of CCCSF met on September 20, 2023 at 8:30 a.m. at 7001 North Locust, Suite A-100, Gladstone, Missouri, 64118. Virtual attendance was also available for attendees.

Present members included: Ken Honeck, Chair; Pastor Robert Franseen, Vice Chair; Bruce Culley; Deb Hermann; Ed O'Herin; Nic Riesenber; Rick Jones, and Kelly Kobylski

Excused: John McGovern

Also Present were:

Kathy Macken – Executive Director, Clay County Children's Services Fund
Peggy Nichols – Executive Assistant, Clay County Children's Services Fund
Sarah Forgey – Greater Kansas City Community Foundation staff
Jamie Musil – Greater Kansas City Community Foundation staff
Jennifer Kopp – Kearney School District
Meeghan Masters – Kearney School District
Jessica Meisenheimer – Liberty Public Schools
Sonya Swenson – Liberty Public Schools
Sarah Ballantyne – Crittenton Children's Center
Gwen O'Brien – Feed Northland Kids
Pearlena Campbell – Hillcrest Transitional Housing
Cindy Lynn – Kansas City Hospice & Palliative Care
Julie Youngers – Mattie Rhodes Center
Brittany Semsch – Tri-County Mental Health Services
Diana San Roman – Boys & Girls Clubs of Greater Kansas City
Casey Thomas – The Family Conservancy
Elizabeth Stanford – Tri-County Mental Health Services
Janice Storey – Tri-County Mental Health Services
Amy Gorton – Easterseals
Victoria Campos – Easterseals
Carron Miesner - Easterseals
Cassidey Collins – Synergy
Susan Bartlett – North Kansas City Schools
Caroline Kull – Ability KC
Becky Poitras – Metropolitan Lutheran Ministries
Amy Stoll – Down Syndrome Innovations

Call to Order

Ken Honeck called the meeting to order at 8:30 a.m.

Roll Call

Peggy Nichols then called the roll on behalf of John McGovern. John McGovern was excused. All other members of the board were present.

Approve/Amend Agenda Items

The board reviewed the agenda for the September 20, 2023 meeting. Rick Jones moved to approve the agenda. Bruce Culley seconded the motion and the board voted in favor 8-0.

Visitor Introductions

Ken Honeck welcomed in-person and virtual visitors to the meeting. Ken also welcomed new board member, Kelly Kobylski.

Approval of Minutes

Pastor Robert Franseen made a motion to approve the minutes from the August 16, 2023 meeting. Nic Riesenbergs seconded the motion and the board voted in favor 8-0.

Finance Report

Bruce Culley gave an overview of the financial report for August 2023. The total fund balance as of August 31, 2023 was \$14,050,164.79 with \$14,219,402.40 in total grants committed. Revenue in August 2023 totaled \$1,104,443.12 and expenses totaled \$1,533,094.95, for a total net operating revenue in August 2023 of (\$428,651.83). Sales tax revenue in August 2023 totaled \$1,080,354.82, a 0.17% increase compared to August 2022. With a motion by Ken Honeck and a second by Nic Riesenbergs, the board voted to approve the financial report as presented 8-0.

Executive Director's Report

Kathy Macken presented the following approved budget revisions:

- Smithville School District reallocated \$3,000 from therapy to increase support in the unexpected temporary shelter services budget line.
- Ability KC reallocated \$43,742.60 from Behavioral and Cognitive Interventions to Therapeutic Preschool to support increased enrollment for Clay County children.
- MOCSA reallocated \$6,160 from Program and Therapy Supplies to support the counseling coordinator's therapy work due to position vacancies.

She also shared that Clark Hanner from Marr and Company anticipates having a draft of the 2022 Financial Audit for the Finance Committee by the end of September.

Additionally, CommCARE will conduct service audits again this year. The audits will be completed by a team of 3-4 professionals instead of 1. CommCARE promises quality reports.

Ms. Macken shared that Peggy has been unable to download bank activity to QuickBooks since mid-August. Ms. Macken and Peggy met with employees from Central Bank. Peggy will have a meeting to set up ACH payments and Central Bank will refund the QuickBooks charges. The board shared their appreciation for Central Bank's responsiveness and partnership.

Next, Kathy Macken shared that the 2022 Impact Report is in production and will be made available soon.

Ms. Macken also shared an update regarding her stolen phone and Pay Pal account hack in July. Pay Pal refunded the full amount of \$300.

Lastly, she presented key takeaways from her meeting with other Missouri Children's Services Funds. Clay County Children's Services Fund ranks 3rd in sales tax revenue.

Kearney School District Presentation

The board invited Jennifer Kopp and Meeghan Masters from Kearney School District to present on the agency's programs. The staff shared results from programs such as the Portrait of a Graduate Program, Bulldogs C.A.R.E. program, and their social-emotional learning programs, noting their positive impacts within the school district. Following the presentation, the Kearney School District staff answered questions from the members of the board.

Other Business

The board reviewed their Conflict of Interest policy. The board will return their signed forms to Kathy Macken once completed.

The board also shared their appreciation for Sarah Forgey's work over the last five years and the Greater Kansas City Community Foundation's work as a whole. Beginning in October, Afton Baxter at Greater Kansas City Community Foundation will take over Ms. Forgey's role.

Next Meeting


The next Board of Directors meeting is to be held on October 18, 2023.

Adjournment

With a motion from Pastor Robert Franseen and a second from Ken Honeck, the meeting was adjourned at 9:28 a.m.

Respectfully submitted,
Jamie Musil
Greater Kansas City Community Foundation

Board approved October 18, 2023

Signature	Printed Name	Title	Date
	Bruce Culley	Treasurer	10-18-23