

**Minutes
Clay County Children's Service Fund
Board Meeting
December 14, 2022**

The Board of Directors of CCCSF met on December 14, 2022, at 8:30 a.m. at 7001 North Locust, Suite A-100, Gladstone, Missouri, 64118. Virtual attendance was also available for attendees. Present members included: Kenneth Honeck, Chair; Pastor Robert Franseen, Vice Chair; John McGovern, Secretary; Allen Dillingham; Bruce Culley; Ed O'Herin; and Thomas Peca.

Excused: Deb Hermann and Carrie Lonsdale

Also Present were:

Kathy Macken – Executive Director, Clay County Children's Services Fund
Peggy Nichols – Executive Assistant, Clay County Children's Services Fund
Sarah Forgey – Greater Kansas City Community Foundation staff
Afton Baxter – Greater Kansas City Community Foundation staff
Heather Heaster – Crittenton Children's Center
Caroline Kull – Ability KC
Joseph Jefferson – Ability KC
Diana San Roman – Boys & Girls Clubs of Greater Kansas City
Carron Miesner – Easterseals Midwest
Barb Patrick – Easterseals Midwest
Chris Evans – Feed Northland Kids
Pearlena Campbell – Hillcrest Transitional Housing
Cindy Lynn - Kansas City Hospice & Palliative Care
Iman Christians – Kansas City Hospice & Palliative Care
Christy May – LevelUp Kids
Julie Youngers – Mattie Rhodes Center
Becky Poitras – Metropolitan Lutheran Ministry
Susan Bartlett – Northland Kansas City Schools
Dennis Meier – Synergy Services
Gwen O'Brien – Synergy Services
Jocelyn Mourning – The Family Conservancy
Laura Bruce – Tri-County Mental Health Services
Sherri Miller – Tri-County Mental Health Services
Tom Petrizzo – Tri-County Mental Health Services
Janice Storey – Tri-County Mental Health Services
Dan Wartick – Tri-County Mental Health Services

Call to Order

Ken Honeck called the meeting to order at 8:30 a.m.

Roll Call

John McGovern then called roll. Carrie Lonsdale and Deb Hermann were excused from the meeting. All other members of the board were present.

Approve/Amend Agenda Items

The board reviewed the agenda for the December 14, 2022 meeting. Pastor Robert Franseen moved to approve the agenda. Allen Dillingham seconded the motion and the board voted in favor 7-0.

Visitor Introductions

Ken Honeck welcomed in-person and virtual visitors to the meeting.

Approval of Minutes

John McGovern made a motion to approve the minutes from the November 16, 2022 meeting. Allen Dillingham seconded the motion and the board voted in favor 7-0.

Finance Report

Bruce Culley gave an overview of the financial report for November 2022. Sales tax revenue in November 2022 totaled \$847,906.86, a -1.37% decrease compared to November 2021. The total fund balance as of November 30, 2022 was \$17,692,005.10, with \$17,470,614.30 in total grants committed. Revenue in November 2022 totaled \$857,770.85 and expenses totaled \$976,966.04, for a total net operating revenue in November 2022 of (\$119,195.19). With a motion by Ken Honeck and a second by Pastor Robert Franseen, the board voted to approve the financial report as presented 7-0.

Executive Director's Report

Kathy Macken shared that the Northland CAPS design and tech teams finished their work for the CSF, and the new logo and website were presented at the meeting. Some members of the Northland CAPS design team attended the meeting.

Then, Ms. Macken reviewed 2021-2022 Grant Statistics. Over \$5.6 million was expended for community-based services and over \$5.8 million expended for school-based services.

Action Items

Adjustments to the CSF's 2022 budget were presented to the board for review. A total of \$58,700 originally budgeted for supplies, rent, staff benefits, retirement, equipment and contingencies was not spent during 2022. Adjustments were made to reflect a revised 2022 budget totaling \$310,256. Ken Honeck made a motion to approve the 2022 budget adjustments as presented. Pastor Robert Franseen seconded the motion and the board voted in favor 7-0. A proposed 2023 budget is anticipated to be presented at the January meeting.

Discussion Items

A 2023 Board Meeting Schedule was presented, all meetings scheduled for the third Wednesday of each month, with the exception of December 2023 being scheduled for the second Wednesday of the month. A 2023 Finance Committee Meeting Schedule was also presented.

There will be vacant committee positions on all committees in 2023, and Ken Honeck asked board members with interest in joining committees to contact him. Members of the board have also inquired with Clay County commissioners about the process to onboard new board members in 2023.

Lastly, the board recognized Allen Dillingham and Tom Peca for their time on the board. Both ended their service on the board effective this meeting.

Tri-County Mental Health Services Presentation

The board invited Janice Storey, Laura Bruce and Sherri Miller from Tri-County Mental Health Services to present on the impact of that agency's programs currently supported by the CSF. The programs supported by the CSF include services in school and community-based services, and youth crisis and psychiatry services. Following the presentation, the Tri-County Mental Health Services staff answered questions from the members of the board.

Other Business

John McGovern reminded the board that the Executive Director evaluation would be completed soon and to expect further communication from him on the process.

Next Meeting

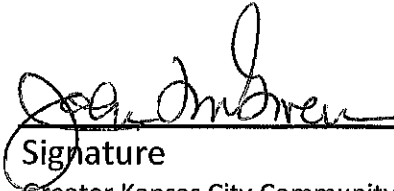
The next Board of Directors meeting is to be held on January 18, 2023.

Adjournment

With a motion from Tom Peca and second from Allen Dillingham, the meeting was adjourned at 9:45 a.m.

Respectfully submitted,
Afton Baxter

Board approved January 18, 2023

	John McGovern	Secretary	1/18/23
Signature	Printed Name	Title	Date

Greater Kansas City Community Foundation