

Minutes
Clay County Children's Service Fund
Board Meeting
August 19, 2020

The Board of Directors of CCCSF met on August 19, 2020 at 8:30 a.m. via Zoom conference. Present members included: Deb Hermann, Chair; Kenneth Honeck, Vice Chair; Clinton Newton, Secretary; Bruce Culley, Treasurer; Thomas Peca; Ed O'Herin; John McGovern; Allen Dillingham

Excused: Pastor Robert Franseen

Also Present were:

Kathy Macken – Executive Director, Clay County Children's Services Fund
Sarah Forgey – Greater Kansas City Community Foundation staff
Afton Baxter – Greater Kansas City Community Foundation staff
Katie Lew – Ability KC
Amy Castillo – Ability KC
Sarah Murphy – Ability KC
Terry Cunningham – CommCare
Heather Heaster - Crittenton Children's Center
Amy Stoll – Down Syndrome Guild of Greater Kansas City
Amy Gorton – Easterseals Midwest
Chris Evans – Feed Northland Kids
Pearlena Campbell – Hillcrest Transitional Housing
Tom Lally – Hillcrest Transitional Housing
Jennifer Kapp – Kearney School District
Meeghan Masters – Kearney School District
Jessica Meisenheimer - Liberty Public Schools
Becky Poitras – Metro Lutheran Ministry
Shaney Othic – Northland Therapeutic Riding Center
Denise Harwood – Smithville School District
Gwen O'Brien – Synergy Services
Dennis Meier – Synergy Services
Deb Bowman – The Family Conservancy
Monique Johnston – The Family Conservancy
Paula Neth – The Family Conservancy
Janice Storey – Tri-County Mental Health Services
Tom Petrizzo – Tri-County Mental Health
Shannon Hallauer – Tri-County Mental Health
Lori Wheelhouse – Tri-County Mental Health Services

Call to Order

Deb Hermann called the meeting to order at 8:32 a.m.

Roll Call

Clinton Newton called roll. Pastor Robert Franseen was excused from the meeting. All other board members were present.

Approve/Amend Agenda Items

The board reviewed the agenda for the August 19, 2020 meeting. John McGovern moved to approve the agenda and Allen Dillingham seconded the motion. The board voted in favor 8-0.

Approval of Minutes

John McGovern moved to approve the minutes from July 15, 2020 and Kenneth Honeck seconded the motion. The board voted in favor 8-0.

Finance Report

Bruce Culley presented the July 2020 financial report to the Board. Sales tax income in July 2020 totaled \$807,647.80, a six percent decline from July 2019. The sales tax for August 2020 will have an increase of 20% compared to August 2019. The total fund balance as of July 31, 2020 was \$10,804,424.61. With \$812,559.32 in revenue and expenses totaling \$97,092.25, total net increase in fund balance for July 2020 was \$715,467.07. Bruce Culley made a motion to approve the financial report. Kenneth Honeck seconded the motion and the board voted in favor 8-0.

Executive Director’s Report

Ms. Macken shared that Ralph Johnson and Associates provided the 2019 Audit to the finance committee. Additional information on school district program funding was needed. Ms. Macken provided service expenditures from the quarterly reports from each district. The audit is in the process of being revised by Ralph Johnson and Associates. The 2019 agency audit was completed by CommCare, to be reviewed later in the meeting.

The Family Conservancy completed the Early Childhood Mental Health Assessment and received signed agreements from all Clay County public schools. The Family Conservancy included the identified service needs in their revised 2020 community-based grant application.

Lastly, Ms. Macken presented data from the CSF’s 2019 Annual Report. In 2019, service and program expenditures totaled \$2,479,141. Expenditure data was compiled from all school districts and community-based organizations. Prevention programs were the greatest need, followed by counseling and therapy programs.

Action Items

On behalf of the programs committee, Kenneth Honeck shared that the committee reviewed additional information requested from five pending community-based organization applications, not approved at the July 15, 2020 meeting. Recommendations for funding from the programs committee were as follows:

Organization	Program	Award Amount
Ability KC	Childhood Services	\$253,000
Down Syndrome Guild of Greater Kansas City, Inc.	Family Outreach and Education Program	\$20,000
Hillcrest Ministries of MidAmerica, Inc.	Shelter and Prevention for Homeless Youth in Clay County	\$40,000
The Family Conservancy	Moving Beyond Depression	\$133,302

Kansas City Hospice & Palliative Care, Inc.	Passages Trauma and Loss Counseling for Clay County Youth	\$53,210
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The committee will review additional information requested from one more organization before recommending approval at the next meeting. Kenneth Honeck made a motion to approve the recommendations for funding the five organizations as presented. Bruce Culley seconded the motion and the grants were approved by the board 8-0.

Deb Hermann invited Jessica Meisenheimer of the Liberty Public School District to present on the Conscious Discipline Summer Institute. Ms. Meisenheimer summarized the training and thanked the CSF for their support. The Liberty Public School District was one of five sites nationwide chosen to host the summer institute. Due to the COVID-19 pandemic, four of the sites cancelled the training. The Liberty Public School District was able to safely host an in-person training as well as online, enabling participants who would have attended different locations to live-stream.

Funding from the CSF of \$174,000 enabled 145 faculty and staff from all districts in Clay County to attend the summer institute. Ms. Meisenheimer shared that faculty and staff are excited to begin the school year with the added knowledge and support. The board thanked Ms. Meisenheimer for the presentation.

Discussion Items

Ms. Macken invited Terry Cunningham of CommCare to share in presenting the 2019 Agency Audit. Agencies audited included Easterseals Midwest, Metro Lutheran Ministries, Northland Therapeutic Riding Center, Rachel House Pregnancy Resource Center, Synergy Services, Inc., Tri-County Mental Health Services and The Family Conservancy. Client information, services billed, and staff/volunteer verifications were evaluated in the audits. All agencies met parameters at 100%. Five audits were conducted in person and four virtually due to the pandemic. Ms. Cunningham shared that all agencies were passionate about their programs and represented commitment to their programs through interactions with clients and in all documentation. The board thanked CommCare for their work and excused Terry from the meeting.

Next Meeting

The next Board of Directors meeting is to be held on September 16, 2020.

Adjournment

The meeting was adjourned at 9:15 a.m. with a motion by John McGovern, seconded by Kenneth Honeck and unanimously approved by the board 8-0.

Respectfully submitted,
Afton Baxter
Greater Kansas City Community Foundation

Board approved September 16, 2020.

  

Signature Printed Name Date