Minutes
Clay County Children’s Service Fund
Board Meeting
June 17, 2020

The Board of Directors of CCCSF met on June 17, 2020 at 8:30 a.m. via Zoom conference. Present members included: Deb Hermann, Chair; Kenneth Honeck, Vice Chair; Clinton Newton, Secretary; Bruce Culley, Treasurer; Edward O’Herin; Thomas Peca; John McGovern; Allen Dillingham; Pastor Robert Franseen

Also Present were:
Kathy Macken - Executive Director, Clay County Children’s Services Fund
Sarah Forgey - Greater Kansas City Community Foundation staff
Afton Baxter - Greater Kansas City Community Foundation staff
Justin Horton - Cornerstones of Care
Heather Heaster - Crittenton Children’s Center
Amy Gorton - Easterseals Midwest
Jessica Meisenheimer - Liberty Public Schools
Becky Poitras - Metro Lutheran Ministry
Perry Hilvitz - North Kansas City School District
Janelle Porter - North Kansas City Schools
Janice Storey - Tri-County Mental Health Services
Tom Petrizzo - Tri-County Mental Health
Carol Grimaldi - Cornerstones of Care
Shaney Othic - Northland Therapeutic Riding Center
Gwen O’Brien - Synergy Services

Call to Order
Deb Hermann called the meeting to order at 8:30 a.m.

Roll Call
Clinton Newton called roll. All board members were present.

Approve/Amend Agenda Items
The board reviewed the agenda for the June 17, 2020 meeting. John McGovern moved to approve the agenda and Allen Dillingham seconded the motion. The board voted in favor 9-0.

Approval of Minutes
Kenneth Honeck moved to approve the minutes from May 20, 2020, and Pastor Robert Franseen seconded the motion. The board voted in favor 9-0.

Finance Report
Bruce Culley presented the May 2020 financial report to the Board. Sales tax income in May 2020 totaled $573,343.67. Mr. Culley also shared that May sales tax revenue showed a 3% increase over last year, but June shows an 8% decline. The total fund balance as of May 31, 2020 was $15,685,084.99. Total committed grants as of May 31, 2020 totaled $15,124,076.43, which includes commitments made on multi-year grants that will be included in future years’ budgets. Mr. Culley also pointed out that
because school districts have recently been funded for multi-year grants, substantial requests are not expected from them in the near future. With $585,522.08 in revenue and expenses totaling $417,325.75, the total net income for May 2020 was $168,196.33. Kenneth Honeck made a motion to approve the financial report. Ed O’Herin seconded the motion and the board voted in favor 9-0.

**Executive Director’s Report**

Ms. Macken shared that the financial audit is anticipated to be completed in the next 30 days. The program audits are being conducted on schedule and a report should be available by July 31, 2020.

The Family Conservancy updated Ms. Macken on the Childhood Mental Health Assessment. The assessment has been delayed due to the difficulty of connecting with schools during the summer. The Family Conversancy will wait for district boards to sign off on agreements to proceed further. The current total projected cost of the project is $626,175.

CCCSF held a virtual information session on June 4, 2020 for the community-based grant opportunity. The application will close Friday, June 26, 2020.

Ms. Macken and members of the board met with the Executive Director of Pupil Services and the Barry School Social Worker for the Platte County School District. The Programs Committee discussed allowing the school district to complete an application for funding of students residing in Clay County who attend school in Platte County. Platte County has social workers on staff that provide clinical services. The students who would benefit from additional support are classified as Tier 3, and have critical needs that go beyond what social workers can do in the school environment. The Platte County School District is in the process of completing an application for consideration.

The Missouri Sales Tax Revenue increased 1.0% for the year but is down 10.3% for the month. The liability insurance claim for revenue loss from COVID-19 is still being processed by Midwest Public Risk.

Quarterly reports reflecting 79% of funds expended have been submitted by school districts. The grant cycle will end June 30, 2020. Some schools plan to roll the remainder of their 2018-2020 funding into the next grant cycle. The 2019 community-based grantees have expended 40% of their awards so far, with a grant cycle ending September 30, 2020.

**Action Items**

On behalf of the Personnel Committee, John McGovern shared the suggestion to adopt the drug and alcohol abuse policy on page 15 of the Personnel Manual that has been approved by counsel. John McGovern made a motion to adopt the personnel manual as presented and Ed O’Herin seconded the motion. The board voted in favor 9-0.

Kathy Macken updated the board on the short and long-term insurance plans. She confirmed with Mutual Omaha that premiums could increase but usually remain level. If an increase occurs in the premium, it would first be approved by the state. Based on the additional information about the premiums, Kenneth Honeck made a motion to approve the short and long-term disability plans presented at the May 20, 2020 meeting. John McGovern seconded the motion and the board voted in favor 9-0.
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On behalf of the Personnel Committee, John McGovern presented recommendations for health and dental insurance. The CCCSF Executive Director is currently on a Cobra plan set to expire June 30, 2020. After researching different policies, the committee recommended approving the AmBetter Secure Care 5 health insurance plan and the Renaissance Dental Plan III dental insurance plan, both offering benefits comparable to Ms. Macken’s current plans. John McGovern made a motion to approve the health and dental insurance plans recommended and Pastor Robert Franseen seconded the motion. The board voted in favor 9-0.

Other Business
John McGovern requested a closed session pursuant to RSMo § 610.021 (13) to discuss personnel issues following adjournment of the board meeting.

Next Meeting
The next Board of Directors meeting is to be held on July 15, 2020 and is anticipated to be a Zoom conference. Ms. Macken will mail board packet materials one week before the meeting for board members to review.

Adjournment
The meeting was adjourned at 9:00 a.m. for the board to go into a closed session, with a motion by John McGovern, seconded by Pastor Robert Franseen and unanimously approved by the board 9-0.

Respectfully submitted,
Afton Baxter
Greater Kansas City Community Foundation

Board approved July 15, 2020