Minutes
Clay County Children’s Service Fund
Board Meeting
May 20, 2020

The Board of Directors of CCCSF met on May 20, 2020 at 8:30 a.m. via Zoom conference. Present members included: Kenneth Honeck, Vice Chair; Clinton Newton, Secretary; Bruce Culley, Treasurer; Edward O’Herin; Thomas Pecia; John McGovern; Allen Dillingham; Pastor Robert Franseen

Excused: Deb Hermann

Also Present were:
Kathy Macken - Executive Director, Clay County Children’s Services Fund
Sarah Forgey - Greater Kansas City Community Foundation staff
Afton Baxter - Greater Kansas City Community Foundation staff
Heather Heaster - Crittenton Children’s Center
Amy Gorton - Easterseals Midwest
Jessica Meisenheimer - Liberty Public Schools
Jennifer Kopp - Kearney School District
Meeghan Masters - Kearney School District
Becky Poitras - Metro Lutheran Ministry
Perry Hlitz - North Kansas City School District
Janelle Porter - North Kansas City Schools
Jocelyn Mourning - The Family Conservancy
Janice Storey - Tri-County Mental Health Services
Lori Wheelhouse - Tri-County Mental Health Services
Tom Petrizzo - Tri-County Mental Health
Carol Grimmaldi - Cornerstones of Care
Shelia Rancatore - Cornerstones of Care
Shaney Othic - Northland Therapeutic Riding Center
Andrea Ambroson - Smithville School District
Denise Harwood - Smithville School District
Gwen O’Brien - Synergy Services
Cassidey Collins - Synergy Services
Dennis Meier - Synergy Services

Call to Order
Kenneth Honeck called the meeting to order at 8:30 a.m.

Roll Call
Board members present announced themselves to the Zoom conference meeting. Chair Deb Hermann was excused from the meeting. All other members were present.

Approve/Amend Agenda Items
The board reviewed the agenda for the May 20th meeting. John McGovern moved to approve the agenda for May 20th, Allen Dillingham seconded the motion. The board voted in favor 8-0.
Introductions
Kenneth Honeck invited visitors to introduce themselves. Visitors gave brief updates from their agencies.

Approval of Minutes
Ed O’Herin moved to approve the minutes from April 22, 2020, and Bruce Culley seconded the motion. The board voted in favor 8-0.

Finance Report
Bruce Culley presented the April 2020 financial report to the Board. Sales tax income in April totaled $727,977.22, a 1% difference from April 2019. There has not been a significant decrease in sales tax revenue yet, but one is expected. The total fund balance as of April 30, 2020 was $15,520,489.16, which included committed grants of $3.1 million. With $746,175.97 in revenue and expenses totaling $547,560.26, the total net income for April 2020 was $198,615.71. Actual operational expenses are less than budgeted since no new staff has been hired as originally anticipated. About 75% of the fund’s money is in a CD or money markets. CD rates are currently declining which will have a small impact.

Bruce Culley shared that CDs are starting to exceed the $250,000 allotted amount and the board may need to consider moving money to the money market when they become mature. The board discussed making it a policy that as CDs mature at banks where the only business is that CD, $245,000 is kept in the CD and the rest is moved to the operating account. When money markets mature, Kathy will communicate to Kenneth Honeck and the board will have 10 days to move excess CD funds into the money market. Kenneth Honeck made a motion to adopt the policy and approve the April 2020 financial report. Pastor Robert Franseen seconded the motion and the board voted in favor 8-0.

Executive Director’s Report
Ms. Macken shared that Ralph Johnson & Associates will begin the 2019 financial audit on May 24, 2020 and will complete the audit within 30 days of all requested materials. She also shared that CommCare is conducting program audits and will have all data compiled in July.

The Family Conservancy is conducting a district-wide assessment with Clay County school districts for child mental health needs. Currently, The Family Conservancy anticipates a full program cost of $605,000 and will provide a final report once the assessment is finalized with all districts.

A social worker for the Platte County School District contacted Ms. Macken. There are 4,259 K-12 students in the district and 523 live in Clay County. The district inquired about potential funding from the CSF for the Clay County students who attend schools in the Platte County School District. Ms. Macken encouraged Platte County to contact the CSF’s partner agencies for mental health services. Kenneth Honeck recommended Ms. Macken invite the Platte County School District for a conversation with the board about possible funding and to get better understanding of services needed.

The community-based grant application is scheduled to open June 1, 2020 with a June 26, 2020 deadline. The partners are willing to start the application process on schedule knowing that the board has demonstrated flexibility with reallocation requests as future needs are uncertain given the pandemic.
Clay County Children’s Services Fund
May 20, 2020 Meeting Minutes
Page 3 of 4

Impacts of the COVID-19 pandemic have been communicated to Ms. Macken from funded agencies. Easterseals has been unable to offer their Nurturing Parenting class since March 16th. The plan is to begin a new group in June via Zoom. Metro Lutheran Ministries has seen services increase including food pantry, rent and emergency assistance. The Northland Therapeutic Riding Center has been unable to provide mounted classes but are going to start small mental health classes in May and will add groundwork classes in June.

Synergy Services requested a reallocation of $75,000 for temporary shelter and $100,000 for counseling and therapy services. Clinton Newton moved to approve the request for funding reallocations and Ed O’Herin seconded the motion. The board voted in favor 8-0.

Tri-County Mental Health Services is experiencing a loss of connection with many children since they are not in school. The schools generally keep in contact with children to continue services as much as possible. They are currently offering individual therapy services instead of group therapies. Two new Resiliency Specialists will start in July and hopefully start connecting with the schools.

Agencies will continue to update Ms. Macken about new needs or changes in needs.

Action Items
Kathy proposed CSF staff long-term and short-term disability options for board discussion. There was one option for short-term disability and four options for long-term disability through Mutual of Omaha. The board discussed the long-term disability plan with a $2,905.11 premium, with full mental and nervous disorders coverage to age 65 with a 90 day wait period. The plan will cover Ms. Macken for one year. Ms. Macken will ask Mutual Omaha if the premiums increase after one year. If the premiums aren’t locked in, the board will discuss changing plans. Kenneth Honeck moved to approve the $2,905.11 long term disability plan and the $1,206.74 short-term disability plan. John McGovern seconded the motion and the board voted in favor 8-0.

The Program Committee met to review the 2020 School District Applications. The districts submitted revised budgets as requested by the committee. The committee recommended approving all requests submitted. Kenneth Honeck moved to approve the committee’s recommendation and Pastor Robert Franseen seconded the motion. The board voted in favor 8-0 to award the following requests:

<table>
<thead>
<tr>
<th>District</th>
<th>2020-2021 Request</th>
<th>2021-2022 Request</th>
<th>Total Grant Request</th>
</tr>
</thead>
<tbody>
<tr>
<td>Excelsior Springs</td>
<td>$582,945</td>
<td>$590,968</td>
<td>$1,173,913.00</td>
</tr>
<tr>
<td>Kearney</td>
<td>$601,400</td>
<td>$605,400</td>
<td>$1,206,800.00</td>
</tr>
<tr>
<td>Liberty</td>
<td>$1,865,900</td>
<td>$1,944,304</td>
<td>$3,810,204.00</td>
</tr>
<tr>
<td>Missouri City</td>
<td>$70,800</td>
<td>$66,262</td>
<td>$137,062.00</td>
</tr>
<tr>
<td>North Kansas City</td>
<td>$2,670,900</td>
<td>$2,724,157</td>
<td>$5,395,057.00</td>
</tr>
<tr>
<td>Smithville</td>
<td>$517,195</td>
<td>$558,913</td>
<td>$1,076,108.00</td>
</tr>
<tr>
<td>Total</td>
<td>$6,309,140.00*</td>
<td>$6,490,004.00</td>
<td>$12,799,144.00</td>
</tr>
</tbody>
</table>

*Six million is allocated for school district funding in 2020.
Other Business
Pastor Robert Franseen contacted four organizations in Clay County offering food pantry services. One of the agencies, In As Much Ministries, returned his call and identified their biggest need as volunteer assistance since they are completely volunteer operated, rather than funding for food. The board discussed that many community-based organizations plan to apply for funding in June and may be waiting for that application to express their current needs.

Next Meeting
The next Board of Directors meeting is to be held on June 17, 2020 and is anticipated to be a Zoom conference.

Adjournment
The meeting was adjourned at 9:27 a.m. with a motion by Clinton Newton, seconded by John McGovern and unanimously approved by the board 8-0.

Respectfully submitted,
Afton Baxter
Greater Kansas City Community Foundation

[Signature]   [Printed Name]   [Date]