

Minutes
Clay County Children's Services Fund
Board Meeting
August 21, 2019

The Board of Directors of CCCSF met on August 21, 2019 at 8:30 a.m. at 7001 North Locust, Suite A-100, Gladstone, Missouri, 64118. Present members included: Deb Hermann, Chair; Kenneth Honeck, Vice Chair; Thomas Peca, Secretary; Bruce Culley, Treasurer; Allen Dillingham; Edward O'Herin; John McGovern; Clinton Newton; Pastor Robert Franseen.

Also Present were:

Kathy Macken – Executive Director, Clay County Children's Services Fund
Sarah Forgey – Greater Kansas City Community Foundation staff
Afton Baxter – Greater Kansas City Community Foundation staff
Kathy Harms, Ph.D. – Crittenton Children's Center
Jessica Meisenheimer – Liberty Public Schools
Perry Hilvitz – North Kansas City School District
Janelle Porter – North Kansas City School District
Nancy Atwater – Preferred Family Healthcare
Gina Rookstool – Rachel House Pregnancy Resource Centers
Alissa Gross - Rachel House Pregnancy Resource Centers
Gwen O'Brien – Synergy Services
Janice Storey – Tri-County Mental Health Services
Dean Olson – The Family Conservancy

Call to Order

Deb Hermann called the meeting to order at 8:30 a.m.

Roll Call

Thomas Peca called roll. All members were present.

Approve/Amend Agenda Items

John McGovern moved to approve the agenda for August 21st, Kenneth Honeck seconded the motion. The Board voted in favor 9-0.

Visitor Introductions

Individuals introduced themselves as visitors at the meeting.

Approval of Minutes

Allen Dillingham moved to approve the minutes from the July 17, 2019 meeting. Pastor Robert Franseen seconded the motion and the Board voted in favor 9-0.

Financial Report

Bruce Culley presented the financial report to the Board. Total sales tax income in July 2019 was \$855,130.43 resulting in a total fund balance of \$9,634,938.88 as of July 31, 2019. Mr. Culley shared that June comprised expenses totaling \$16,285.52, making the total net income for July 2019 \$843,566.73. Mr. Culley also shared that the finance committee would be scheduling a meeting soon to review the

2018 Audit. Kenneth Honeck made a motion to approve the financial report. John McGovern seconded the motion and the board voted in favor 9-0.

Executive Director's Report

Ms. Macken shared about events and meetings she attended in July, including the Regional Suicide Prevention Conference she attended with Ed O'Herin. Ms. Macken also discussed what she learned about personnel policies other children's funds currently follow and shared a copy of the personnel policy Clay County follows for employees. John McGovern and members of the personnel committee will meet to start developing policies and an employee handbook.

Action Items

Deb Hermann commended Kathy Macken for reviewing all applications submitted for the 2019 Community Based Grant. Ms. Macken shared summaries of each application with the board and highlighted which organizations she recommended for funding. John McGovern made a motion to fund the organizations recommended by Ms. Macken and Pastor Robert Franseen seconded the motion. The board voted in favor 9-0 to fund Easterseals Midwest, The Family Conservancy, Metropolitan Lutheran Ministry, Northland Therapeutic Riding Center, Rachel House Pregnancy Resource Centers and Tri-County Mental Health Services.

Because some applications requested more than one year's cost of programming, the board discussed authorizing Ms. Macken to negotiate funding for one year per project. Funding terms for each organization will include an initial payment of 20% of the award amount agreed upon. Monthly reimbursements will be paid subsequent to the Clay County Children's Services Fund receiving required monthly invoice submissions from grantees. Kenneth Honeck made a motion to authorize Ms. Macken to negotiate contract terms with each agency and, if those terms meet the intent of the previous motion including the one year funding period, approved funds up to and including the proposed grant amount and including no more than 20% of approved funds upon agreement, then Ms. Macken may draft contracts to be reviewed and executed by representatives of the Fund and the agencies. Allen Dillingham seconded the motion and the board voted in favor 9-0.

North Kansas City School District Presentation

Dr. Perry Hilvitz and Janelle Porter presented to the board how the North Kansas City School District has used the 2018 awarded funds to date. Following the presentation, Dr. Hilvitz and Ms. Porter answered questions from the board. They shared recent success stories and described challenges and successes of the programs. In looking towards the future, North Kansas City Schools hope that the programs can continue to grow with additional funding and personnel. With no further questions, Ms. Hermann thanked Dr. Hilvitz and Ms. Porter for the report.

Discussion Items

Ed O'Herin shared information about the Regional Suicide Prevention Convention he attended in July with Kathy Macken.

Ms. Macken opened the discussion about the need for volunteer screening. She will review Missouri policies in place and return to the board for further discussion about adopting the policy, requiring future grantees to screen volunteers working with children.

Next, Ms. Macken discussed with the board a potential need to adjust future funding cycles to match when programs are occurring. Currently, the board is approving one-year cycles. At the September meeting, the board agreed to discuss adjusting funding cycles for school based services to better serve children and school's schedules and the potential to extend school funding.

Next Meeting

The next Board of Directors meeting is to be held on September 18, 2019 at 7001 N Locust, Gladstone, Missouri 64118 at 8:30 a.m.

Adjournment

The meeting was adjourned at 10:00 a.m. with a motion by Thomas Peca, seconded by Ed O'Herin and unanimously approved by the board 9-0.