

**Minutes
Clay County Children's Service Fund
Board Meeting
June 19, 2019**

The Board of Directors of CSFB met on June 19, 2019 at 8:30 a.m. at 7001 North Locust, Suite A-100, Gladstone, Missouri, 64118. Present members: Deb Hermann, Chair; Kenneth Honeck, Vice Chair; Thomas Peca, Secretary; Bruce Culley, Treasurer; Clinton Newton; Edward O'Herin; John McGovern; Pastor Robert Franseen.

Members absent: Allen Dillingham

Also Present were:

Kathy Macken – Executive Director, Clay County Children's Service Fund
Sarah Forgey – Greater Kansas City Community Foundation staff
Afton Baxter – Greater Kansas City Community Foundation staff
Dean Olson – The Family Conservancy
Paula Neth – The Family Conservancy
John Hortun – Cornerstones of Care
Meeghan Masters, LCSW – Kearney School District
Gwen O'Brien – Synergy Services
Janice Storey – Tri-County Mental Health Services
Lori Wheelhouse – Tri-County Mental Health Services
Shannon Hallauer – Tri-County Mental Health Services
Jessica Meisenheimer, Ph.D. – Liberty Public Schools

Call to Order

Deb Hermann called the meeting to order at 8:30 a.m.

Roll Call

Thomas Peca called roll. Allen Dillingham was absent and excused. Clinton Newton would be arriving late. All other members present.

Approve/Amend Agenda Items

John McGovern moved to approve the agenda for June 19th, Pastor Robert Franseen seconded the motion. The Board voted in favor 7-0.

Visitor Introductions

Individuals introduced themselves as visitors at the meeting.

Approval of Minutes

Kenneth Honeck moved to approve the minutes from the May 15, 2019 meeting. John McGovern seconded the motion and the Board voted in favor 7-0.

Financial Report

Bruce Culley presented the financial report to the Board. Total sales tax income in May 2019 was \$558,158.75 resulting in a total fund balance of \$7,865,254.29 as of May 31, 2019. Mr. Culley also highlighted four new CD's represented in May's balance sheet. Mr. Culley shared that May comprised ongoing expenses totaling \$11,840.74, making the total net income for May 2019 \$551,229.72. Ed O'Herin made a motion to approve the financial report. Kenneth Honeck seconded the motion and the board voted in favor 7-0. Clinton Newton joined the meeting.

Executive Director's Report

Ms. Macken presented the new board portal on the website, which contains unofficial copies of board documents, information to be discussed at upcoming meetings and past meeting minutes. Each board member was also given a binder to keep hard copies of meeting materials if they choose.

Ms. Macken announced that Ralph Johnson & Associates started work on the 2018 Audit. Accounting Solutions reviewed QuickBooks and added accounts for payroll taxes. Ms. Macken also stated she has access to the four CD accounts reflected in the monthly financial reports.

Action Items

Ms. Macken opened the discussion for mission statement development. The Board agreed that "Clay County Children's Fund provides services to protect the well-being and safety of children and strengthen families in Clay County" is consistent with the statute and granting guidelines. Thomas Peca moved to approve the mission statement for the fund and Ed O'Herin seconded the motion. The board voted in favor 8-0.

Kearney School District Presentation

Meeghan Masters, LCSW for the Kearney School District presented to the board how the school district has used the 2018 awarded funds to date. Following the presentation, Ms. Masters answered questions from the board. Guests also shared how their organizations have worked with Kearney Public School District on the funded project. Ms. Masters shared recent success stories and emphasized accomplishments they would aim to achieve in continuing the project during the next school year. With no further questions, Ms. Hermann thanked Ms. Masters for the report.

Discussion Items

Sarah Forgey of the Greater Kansas City Community Foundation presented the board with the list of the 37 applicants that submitted Letters of Interest for the 2019 grant. The board reviewed the list of organizations Ms. Macken had selected to submit full applications. After reviewing the statute and granting guidelines, the board agreed upon a revised list of organizations to invite. The deadline for full applications will be July 8, 2019 and the board will make final decisions at the August meeting for services to begin September 1, 2019. Ed O'Herin left the meeting following this discussion.

The board next discussed marketing materials for the fund. Ms. Macken presented generic business cards that are available to any board members who want them. Shirts for the fund could also be made available to board members. The board discussed that the less money spent on apparel allows for more funds to go towards kids.

Being conscious of time, the board agreed to move additional discussion items on the agenda to the next meeting.

Next Meeting

The next Board of Directors meeting is to be held on July 17, 2019 at 7001 N Locust, Gladstone, Missouri 64118 at 8:30 a.m.

Adjournment

The meeting was adjourned at 10:30 a.m. with a motion by Kenneth Honeck, seconded by John McGovern and unanimously approved by the board 8-0.