

## **Minutes**

### **Children's Services Fund Board of Directors**

#### **CSFB Board Meeting**

**December 12, 2017**

**The Board of Directors of CSFB** met on December 12, 2017 at 7:30 am at the Northland Neighborhoods, Inc. Conference Room, 4420 NE Chouteau Trafficway, Kansas City, Missouri 64117. Present members included Edward O'Herin, Robert Franseen, Clinton Newton, Kenneth Honeck, Thomas Peca, Allen Dillingham, Deb Hermann, Bruce Culley, and John McGovern.

#### **Also present were:**

Nicole Brown, Clay County Assistant County Administrator for Public Services  
Lowell Pearson, Office Managing Partner, Husch Blackwell  
Payton Docheff, Clay County Deputy Public Information Officer

#### **Meeting Notes**

Allen Dillingham motioned to elect Deb Hermann as chair of the board of directors; this motion was seconded by Kenneth Honeck, and votes were cast in unanimous favor at 7:40 am.

Edward O'Herin motioned to elect Kenneth Honeck as vice-chair of the board of directors; this motion was seconded by Clinton Newton, and votes were cast in unanimous favor at 7:41 am.

Allen Dillingham motioned to elect Bruce Culley as treasurer of the board of directors; this motion was seconded by Kenneth Honeck, and votes were cast in unanimous favor at 8:12 am.

Deb Hermann motioned to elect Thomas Peca as secretary of the board of directors; this motion was seconded by Allen Dillingham, and votes were cast in unanimous favor at 8:47 am.

#### **Reports**

A sub-committee consisting of Clinton Newton, Kenneth Honeck, and Allen Dillingham reported on candidates for hiring for the purpose of legal counsel to the board of directors. The sub-committee will provide final reports during the next scheduled meeting on Wednesday, December 20.

**Schedule**

The Board of Directors of CSFB will meet at 8:00 am on the third Wednesday of each month. For the first quarter, and in order to complete necessary business to ensure proper functioning of a new board, the CSFB will meet at 8:00 am on the first and third Wednesday of each month.

**Adjourn**

With no further business, Deb Hermann adjourned the board meeting at 8:51 am.

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**Children's Service Fund Board of Directors**  
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**December 20, 2017**

**The Board of Directors of CSFB** met on December 20, 2017 at 8:30 am at the Northland Neighborhoods, Inc. Conference Room, 4420 NE Chouteau Trafficway, Kansas City, Missouri 64117. Present members included Deb Hermann, Chair; Kenneth Honeck, Vice Chair; Bruce Culley, Treasurer; Thomas Peca, Secretary; Edward O'Herin; Robert Franseen; Clinton Newton; and John McGovern.

**Also Present** was Payton Docheff, county staff.

**Call to Order**

Deb Hermann called the meeting to order at 8:30am. Thomas Peca called roll. Excused member: Allen Dillingham.

**Reports**

Kenneth Honeck and Clinton Newton recommended Timothy O. Kristl for legal counsel to the board.

Mr. Honeck motioned to retain Timothy O. Kristl for legal counsel to the Children's Services Fund Board at \$235/hr. for an initial period of ninety days with an option to renew thereafter.

The motion was seconded by John McGovern and votes were cast in favor 8-0.

**Discussion**

Deb Hermann, Kenneth Honeck, and Clinton Newton volunteered to form a Bylaw Committee. Bruce Culley, Edward O'Herin, and Kenneth Honeck volunteered to form a Finance Committee.

The next meeting is set to be held on Wednesday, January 3, 2018 at 8:00am at NNI.

**Adjourn**

With no further business, Deb Hermann adjourned the meeting.